

# Rules and Regulation

## **Academic Calendar and Time Table:**

Sufficient details about academic activities are given in academic calendar. Students should follow strictly their class time table and academic calendar.

## **Attendance:**

All the F.E./S.E./T.E./B.E. students are hereby informed that attendance in Practical/Lectures/Tutorials etc. is compulsory. We expect 100% attendance in all subjects. Only a 10% shortfall may be considered on genuine/medical grounds. As per Mumbai University ordinance no 0.119 students are not allowed for examination if their attendance is less than 75% for theory 75% less and 100% for practical.

N.B:-

1. **ID Cards:** Wearing the ID card is compulsory from the time of entry in the campus till the time of exit.

2. **Mobile Phones:** Use of mobile phones in the College building is strictly prohibited. We strongly advise not to bring mobile phones to the campus.

3. Teachers Enrichment and Orientation Program are held before commencement of each semester.

- College journals are supplied to the students.
- Self Appraisal and Students Online Feedback about teachers is taken for vigilant supervision of teaching tactics and suggestions are given for improvements in teaching.
- Lecture series, Seminars and workshops are carried on for betterment of student's career which is based on topics other than syllabus.
- Internal Monitoring is done on regular basis.
- Remedial and Makeup Classes for improvement in academics of students.
- We are in touch with our Ex students & Alumni through blogs and accept suggestions and ideas to implement new schemes in our institute. Alumni Meet is

held every year during Fusion, the annual fest of the college.

- Liberal policies are undertaken for celebrating festivals like Fresher's and Farewell Party, Annual gathering "FUSION", "Sportivo", "Alumni Meet". Active participation of students is mandatory for creating social bonding in mind of students.
- The Parents Teacher Interaction Meeting (PTIM) is formed once in every Semester with a view to maintain effective interaction between the college and parents which will improve the performance as well as attendance of the students.
- **Mentor System:** Students are guided by teachers of each department.
- Industrial Visit is organized for students in and out of Mumbai in reputed organizations to build the gap between the theoretical and practical knowledge.

Following activities are strictly prohibited and may follow with the punishments

- Ragging is considered as serious crime and may be followed with legal proceedings.
- Habitual breach of any rules or instructions for the discipline.
- Wilful damage to any property of the Institution.
- Smoking or spitting in the premises of the Institution.
- Unauthorized possession of any lethal weapon in the Institution.
- Remaining Absent from the lectures and practical's without intimation or without permission.

**KNOW THE  
RULES!**

